COURSE OUTLINE: IVT130 - FIELD PLACEMENT I

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Course Code: Title	IVT130: FIELD PLACEMENT I
Program Number: Name	1120: COMMUNITY INTEGRATN
Department:	C.I.C.E.
Semesters/Terms:	19F, 20W, 20S
Course Description:	This course is designed to provide students with practical learning experience in their chosen academic program area of study. Students will be evaluated on their professional work habits, skill development and interpersonal communication skills. Students will understand the importance of and demonstrate self-advocacy skills as addressed within their seminar class, IVT-112 - Self-Advocacy and Rights in the Workplace.
Total Credits:	12
Hours/Week:	6
Total Hours:	40
Prerequisites:	IVT110
Corequisites:	IVT112
This course is a pre-requisite for:	IVT118, IVT131
Essential Employability Skills (EES) addressed in this course:	EES 1 Communicate clearly, concisely and correctly in the written, spoken, and visual form that fulfills the purpose and meets the needs of the audience. EES 2 Respond to written, spoken, or visual messages in a manner that ensures effective communication. EES 4 Apply a systematic approach to solve problems. EES 5 Use a variety of thinking skills to anticipate and solve problems. EES 6 Locate, select, organize, and document information using appropriate technology and information systems. EES 7 Analyze, evaluate, and apply relevant information from a variety of sources. EES 8 Show respect for the diverse opinions, values, belief systems, and contributions of others. EES 9 Interact with others in groups or teams that contribute to effective working relationships and the achievement of goals. EES 10 Manage the use of time and other resources to complete projects. EES 11 Take responsibility for ones own actions, decisions, and consequences.
Course Evaluation:	Satisfactory/Unsatisfactory

Course Outcomes and Learning Objectives:	**Course Outcome 1**	**Learning Objectives for Course Outcome 1**
	Interact with other professionals in ways that	Work collaboratively with supervisors and the staff team to identify the roles and responsibilities of the student on

	contribute to effective working relationships and the achievement of goals within the placement setting.	placement. Establish and implement strategies to accomplish these tasks and student`s individual learning objectives. Dress appropriately as directed by the field placement supervisor. Demonstrate effective human relations by displaying courtesy and respect. Respect the confidentiality clause within the workplace. Model attitudes and behaviour appropriate to the setting. Demonstrate an ability to work with others in the field placement setting.
	Course Outcome 2	**Learning Objectives for Course Outcome 2**
	Communicate effectively verbally and non-verbally at the field placement setting.	Demonstrate an ability to communicate with the supervisor, co-workers and others in a professional manner. Communicate any difficulties or concerns to the appropriate field supervisor. Knowledge of where and when to get assistance in work related matters. Seek guidance and assistance for assignments and projects related to seminar class
	Course Outcome 3	**Learning Objectives for Course Outcome 3**
	Develop appropriate work ethics related to the employment setting.	Demonstrate acceptable time management and organizational skills, i.e., punctuality, task/assignment completion within a reasonable time frame, and utilizing time constructively. Follow instructions and ask for clarification if required. Schedule personal appointments around field placement hours. Request weekly feedback in relation to field placement performance.
	Course Outcome 4	**Learning Objectives for Course Outcome 4**
	Demonstrate the ability to follow the routines and/or procedures of the placement site.	Take the initiative by completing tasks or assignments and seek guidance and feedback each week. Stay on task until the assigned job/task is completed. Request assistance or clarification to ensure expected outcome of task or assignment completion. Advocate for ones self in concerned about tasks assigned (i.e. dangerous situations, unfamiliar with task, or environment, or verbal instructions)
	Course Outcome 5	**Learning Objectives for Course Outcome 5**
	Develop/demonstrate effective team building skills.	Accepting of constructive criticism and feedback to assist with professional/personal growth. Demonstrate a willingness to assist and support co-workers. Contribute ideas and follow through with any commitments made to the team. Request a directive if assigned work is completed.
	Course Outcome 6	**Learning Objectives for Course Outcome 6**
	Practice professionalism in the field placement setting.	Adhere to the requirements in the Field Placement Guidelines and Expectations Manual as read by the Employment Liaison Officer (ELO) and signed in agreement to, in the Field Placement Preparation Course, IVT-110

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| | | Seek clarification from the Field Placement Supervisor or the ELO if these conditions cannot be met |
| | | Practice and implement Self-Advocacy skills relevant to the field placement setting and ones self. |

Date:	August 28, 2019
Addendum:	Please refer to the course outline addendum on the Learning Management System for further information.